

School Governance Team  
Thursday, February 16, 2017  
7:15 am  
Minutes

Members present: Tammy Hughes (Chair), Kayla Duckworth (Vice-chair), Gina Donahue (Secretary), Laura Scott, Steven Tanner, Steve Rouse, Jill Nielsen, Trish Cook

Chairman Hughes called the meeting to order at 7:16 am.

Chairman Hughes asked for a motion to approve the agenda for today's meeting. Motion was made by Steven Tanner and seconded by Kayla Duckworth. Motion passed.

Chairman Hughes asked for a motion to approve the minutes from the January 26, 2017 meeting after the members had time to review them. Motion was made by Steve Rouse and seconded by Laura Scott. Motion passed.

Chairman Hughes asked for a point of privilege following up on an item from the January 26, 2017 meeting. Mrs. Hughes shared that the 5<sup>th</sup> grade had been approved to include lunch at the Hard Rock Café on their fieldtrip this year. Unfortunately, the Hard Rock Café could not accommodate our students on the dates of the trips this year. The 5<sup>th</sup> grade teachers will meet to schedule field trips for next year 2017-2018 and will plan to make reservations for next year's 5<sup>th</sup> graders.

The meeting agenda for today consisted of a building walk through for the School Governance Team members. Mrs. Cook lead the team thru the 4<sup>th</sup> and 5<sup>th</sup> grade building first followed by the gym and the 3<sup>rd</sup> grade building. Team members noted areas of concern and Mrs. Cook made a list of these items to share with maintenance. Of note were some windows that are fogged over or have cracked seals, doors that do not seal at the bottom, stained ceiling tiles, areas that may need painting, stair treads that need to be replaced, etc.

Chairman Hughes and Vice-Chair Duckworth had to leave early for a conference. The team agreed to adjourn at the end of the tour.

Meeting was adjourned at 7:55 am.